

# Statement of Suitability After School Program

## Business Requirements

- Been in the business of conducting after school STEM enrichment programs in San Diego County for a minimum of three years with a proven track record of customer satisfaction.
- Hold a current business license.
- Carry an insurance policy with minimum of \$1,000,000 general aggregate liability, plus an additional \$1,000,000 umbrella policy.

## Staffing Requirements

- Employ a full-time management staff of at least two individuals working in San Diego County who have responsibility for supervising instructors and delivering quality programming to students.
- Conduct background checks on all instructors, including fingerprinting through the California Department of Justice.
- Pay workers compensation insurance for its instructors.

## Curriculum Requirements

- Have detailed curriculum that is exclusively devoted to hands-on STEM education for students.
- Have program content that has been proven and tested with a minimum of 1,000 students.
- Have a detailed orientation, training, and safety manual, as well as a training process that all instructors must complete before conducting programs.

## Infrastructure Requirements

- Provide an online registration and payment system to facilitate program registrations.
- Have a web site that provides detailed descriptions of its programs.